

**STATE ELECTION COMMISSION HARYANA**  
**“NIRVACHAN SADAN”, PLOT NO.2, SECTOR-17, PANCHKULA**

NO. SEC/E-II/SA/2010/2386

DATED: 20 /05/2010.

To

M/s. Capital Business Systems Ltd.,  
30-B, Prahlad Market, Karol Bagh,  
New Delhi – 110 005.

**Subject: Printing of Ballot Papers for the elections of Members of Gram Panchayats, Panchayat Samitis and Zila Parishads.**

This has reference to your tender dated 30.04.2010 and the rates for the printing of ballot papers offered by you on 07.05.2010 to the High Powered Purchase Committee.

2 The Commission has considered your offer and is pleased to inform you that it has approved the following rates offered by you to the High Powered Purchase Committee on 07.05.2010 for the printing of ballot papers for the elections of Members of Gram Panchayats, Panchayat Samitis and Zila Parishads:-

- I. 47 paise (Forty seven paise only) per ballot paper including paper having up to 9 candidates of single column,
- II. 59 paise (Fifty nine paise only) per ballot paper including paper for having up to 18 candidates of double column,
- III. 10 paise (Ten paise only) for every additional column of 3-1/4” width having maximum upto 9 candidates or its multiples.

3. Printing of about three crore of ballot papers of all districts of the State of Haryana for elections to Panches, Members of Panchayat Samitis and Zila Parishads are allotted to your press. This is a tentative figure and the actual figure shall depend upon the number of contesting candidates as well as seats, after the withdrawal of the nomination(s). The payment will be made only for the actual work done by the press.

4. You are requested to deposit a sum of Rs. 28.20 lacs on account of 20% security of the tendered amount in form of a Bank Guarantee, Certificate or Deposit at call duly pledged in favour of Senior Accounts Officer of the State Election Commission Haryana, Panchkula.

5. Quality of paper - White print paper / cream wove of 60 GSM, having specification No. 1848-1991 amended upto date shall be used for printing of ballot papers. The quality of paper shall be got tested from the Govt. authorized laboratories after collecting the samples on the spot at the cost of the printer. If the paper is not found as per approved specifications, penalty as deemed fit shall be imposed upon you.
6. Dummy of ballot papers containing necessary details such as the names of candidates, their symbols and No. of ballot papers to be printed alongwith their exact quantity shall be supplied by the Deputy Commissioners cum District Election officers (Panchayat) to you.
7. The proofs of the ballot papers shall be got checked and approved by the designated official/staff deputed by the State Election Commission, Haryana or concerned Deputy Commissioners cum District Election Officers (Panchayat) on the spot before the final printing and the press shall have to make necessary arrangement of furnished office accommodation for the staff without any charges.
8. The following instructions shall be adhered to while printing the ballot papers:-
  - I. No broken / used type paper shall be used for printing of ballot papers. If it is found that such type of material has been used, the staff of State Election Commission or its authorized representative can refuse to take delivery of the printed ballot papers and the press shall be bound to print such rejected ballot papers afresh at its own cost.
  - II. The press shall keep the final approved proofs till the payment of their bills and bound to produce such proofs on demand.
9. Delivery of ballot papers duly printed and stitched shall be made to the staff deputed by the State Election Commission, Haryana or Deputy Commissioners cum District Election Officers. The Press shall not be responsible for any mistake or lapse after the delivery of ballot papers to the authorized officials. However, clerical mistakes shall be corrected by the press.
10. Ninety percent payment will be made within a month after the bills duly prepared in triplicate on completion of the job alongwith receipt vouchers are submitted to the State Election Commission and balance 10% payment would be released immediately after receiving the reports on the quality of the paper from the Laboratory.

11. Security arrangements would be made by the State Governments at the Press premises. The Officers/Officials of the Commission would be deputed at the Press premises for overall supervision.

12. As per condition No. 15 of the NIT, you are required to furnish a declaration in Proforma-II and an undertaking in performa No. III, attached with the tender form on non-judicial stamp paper of Rs. 10/- that you shall complete the printing of ballot papers within the allotted time, otherwise you shall be responsible for the lapse / delay and shall own all civil and criminal liabilities in this regard as per the provisions of law.

13. The other terms & conditions will be the same as per NIT.

14. Departure from any of conditions shall make you liable for disqualification for any work including this tender. Besides, you shall also be liable for penalty or legal action as per law.

15. Please convey your acceptance of the offer through special messenger as well as fax to the Commission within three days from the receipt of this offer.

Sd/-

Puran Mal  
Secretary  
State Election Commission, Haryana  
E-mail Id: [supdtpanda.sec@hry.nic.in](mailto:supdtpanda.sec@hry.nic.in)

Endst. No. SEC/E-II/SA/2010/2387-2407

Dated: 20/05/2010

A copy is forwarded to all the Deputy Commissioners-cum-District Election Officers (Panchayat) in the state for information and they are requested to ensure for handing over the MSS to the above press immediately after the last date of withdrawal of the nomination papers.

Sd/-

Puran Mal  
Secretary  
State Election Commission, Haryana  
E-mail Id: [supdtpanda.sec@hry.nic.in](mailto:supdtpanda.sec@hry.nic.in)

**Address of the Printing Press**

M/S Capital Business Systems Ltd.  
G-13, Udyog Nagar Industrial Area  
Peeragarhi (Near Peeragarhi Metro Station)  
New Delhi – 110 041  
Phone No: 011 - 4754 7700-30  
Fax No: 011 - 2518 9220  
Email : [kbpl@cbsl-india.com](mailto:kbpl@cbsl-india.com)  
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